

Linking Employment Abilities and Potential (LEAP)  
Job Posting

Date: 12/12/2011  
Position: Independent Living Specialist  
Location: Cleveland Office  
Summary: Provides consumer-directed services that promote independent living through assistance with nursing home transition, acquisition of skills, connection with resources, and assistance with advocacy.

Duties:

- Participates in thorough assessment of consumers to develop Individual Plans which may address need areas including, but not limited to: nursing home transition, social skills, money management, home management and safety, self-care, utilization of support persons, and advocacy skills
- Assists consumers with various Independent Living services such as housing, transportation, personal assistance, community support coaching, and adaptive equipment or techniques
- Advocates for and with the consumer on matters such as transportation, housing, and medical issues
- Utilizes creative and varied strategies to help individuals acquire skills needed to achieve the level of independence chosen by each consumer

Requirements/Qualifications

- Knowledge of Independent Living skills and the ability to impart those to consumers
- Broad knowledge of and experience with community resources and services for people with disabilities and disability issues
- Excellent verbal and written communication skills
- Computer literate in Microsoft Office applications
- Must have reliable transportation to provide community and home-based services
- Experience working with persons with disabilities is required
- Bachelor's degree in related field or certification as an Information and referral Specialist, Independent Living Specialist and/or Benefits Specialist.
- Minimum of two years of employment in a relevant field, i.e., social services, education, vocational rehabilitation, etc.
- Must pass drug screen and criminal background checks

Persons with disabilities are encouraged to apply.

Complete job description will be available during the interview process

Interested applicants please submit your resume and cover letter to:

Name: Therese Conner     tconner@leapinfo.org  
Linking Employment, Abilities and Potential (LEAP)  
2545 Lorain Avenue  
Cleveland, Ohio 44113

Deadline: 1/2/12