

**Linking Employment, Abilities and Potential (LEAP)
THE 2009 Summer Employment Program for Youth with Disabilities**

The goal of our Summer Employment Program is help youth with disabilities, ages 16-24, to develop the skills needed for future employment, adulthood, and self-sufficiency. We have work sites in the community in a variety of areas, and we offer staffing support to help the youth with their success on the job. Following is more specific information about our summer program:

- Work experiences will include entry level sorts of tasks, including clerical, materials handling, running errands, stock work, general labor, cleaning, food service, etc. We will then match our youth to the sites and tasks based on their abilities and interests. The experience will also include work readiness activities.
- The youth will participate for 6 weeks for 20 hours per week. The first session will begin in mid June, and a second session will begin in late July.
- The youth are paid through our program at a rate of \$7.30 per hour.
- LEAP staff will be on-site with the youth throughout the work experience to provide supervision, training, coaching and support as needed.
- LEAP staff will assess the youths' performance and progress on the job.

In order to qualify, each participant must be a resident of Cuyahoga County and must provide the following:

- Copy of Birth Certificate
- Copy of Social Security Card
- Copy of Proof of Residency (one of the following documents dated within the last 60 days): Report Card, Utility Bill, Mortgage/Rent Receipt w/Address, Bank Statement or Other Official Piece of Mail
- Copy of Evidence of Documented Disability (e.g. IEP, other school report or medical record)
- Copy of a State ID, School ID or School Record
- Proof of Youth's Earned Income if he/she has any (copies of 3 recent paycheck stubs)
- Completed Application Packet with parent/guardian signatures, if the youth is under 18

Each participant (and guardian) referred for the first session must attend one of the following intake sessions to be held at LEAP at the address below. PLEASE BRING YOUR DOCUMENTATION WITH YOU. Application Packets will be available at the intake session if you did not receive one earlier.

- **Friday, May 29th at 3:30 p.m.**
- **Wednesday June 3rd at 3:30 p.m.**

If you have any questions or if you need more information regarding our summer program please contact me.

Sincerely,

Sandra (Sam) Carlson
Youth Transition Program Director
Linking Employment, Abilities & Potential (LEAP)
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